



## **Project Coordinator: The Dominus Project**

Franciscan Missionaries of Our Lady University, whose mission is to educate and form Franciscan servant leaders of all faiths, is seeking both a full-time and a half-time Project Coordinator for its new endeavor, The Dominus Project.

**Dominus Project Information:** The Dominus Project works with families, parishes, schools, and ecclesial organizations to help families be the domestic churches they are called to be. It does this through (1) garnering intercessors, (2) forming catechetical leaders among the clergy and laity to lead the way in a cultural transition from parish and school catechesis to family catechesis as the primary and fundamental way the faith is handed on to children; (3) creating and cultivating multimedia resources for family catechesis, as well as drawing upon national resources, to help this transition take root in Southern Louisiana and beyond. With these leaders and resources, the Dominus Project will train, accompany, support, and encourage families through parish and school programs and workshops to embrace their vocation as the primary educators of their children. Along with the general population, as a Franciscan institution, we especially seek to help minority and impoverished families in our community.

**Position Summary:** The Project Coordinator is a position beginning January 1, 2024, fully-funded for four years, with the possibility of permanent funding depending on the success of the project. Coordinators work under the Director and are involved in all aspects of the Dominus Project, including: accompanying families in growing in the Catholic faith; communications via mail, email, internet, phone, social media, podcasts, and video; interviewing parents, caregivers, and their children; offering pre-evangelizing, evangelizing, and catechetical talks and formation; event-planning; budgeting; multimedia resource creation and cultivation; recruiting; advertising; and fundraising. Coordinators must embrace the university's mission and the teachings of the Catholic Church and be enthusiastic about the Church's mission of evangelization and missionary discipleship.

### **Required Qualifications:**

- Bachelor's degree in any field
- At least 3 years' pastoral or ministerial experience in disciple-making, evangelization, catechesis, and accompaniment

- Working knowledge of Catholic teaching on the nature and mission of the family
- Willingness to travel locally
- Willingness to work nights and weekends
- Willingness to obtain safe environment training
- Proficiency in modern computer and internet use
- Proficiency with social media
- Strong verbal and written communications skills
- Skilled in public speaking in large and small group settings
- Experience in successful event coordinating
- Experience in successfully managing a program budget
- Experience in successfully advertising or marketing programs or events

**Preferred Qualifications:**

- Bachelor's degree in Theology or related field
- Strong connections to local Catholic community, parishes, and schools
- Experience working with inner-city, impoverished, or minority populations
- Fluency in Spanish

**Annual Salary:** Full-time: \$50,000 (exempt); Half-time: \$25,000 (exempt); benefits program available for both positions

Applications received by October 22, 2023, will receive full consideration. The positions will remain open until filled. Applicants must first send the following materials by email (preferred) or postal service: a cover letter stating which position is sought, describing the applicant's suitability for it, and the applicant's personal understanding of the Dominus Project's importance in light of Church teaching on the family; a resume; a copy of official transcripts; and three professional references. Please send to:

Brian Pedraza, Ph.D.  
 Associate Professor of Theology  
 Director, The Dominus Project  
 Franciscan Missionaries of Our Lady University  
 5345 Brittany Drive  
 Baton Rouge, LA 70808  
 E-mail: [Brian.Pedraza@franu.edu](mailto:Brian.Pedraza@franu.edu)  
 Office: 225-526-1986

Because we are part of a larger health system human resources program, upon receipt of those materials candidates may be asked to complete an online application.